



# COMMISSION SPECIAL MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Stephanie Bowman  
Bill Bryant  
John Creighton  
Courtney Gregoire

## Chief Executive Officer

Tay Yoshitani

## Web site:

[www.portseattle.org](http://www.portseattle.org)

## E-mail:

[Commission-public-records@portseattle.org](mailto:Commission-public-records@portseattle.org)

Port Commission:  
(206) 787-3034

Meeting and Agenda  
Information:  
(206) 787-3210

## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

**Date:** July 29, 2014

**Location:** Port of Seattle Headquarters – Pier 69  
2711 Alaskan Way, Seattle, Washington

## ORDER OF BUSINESS

- 12:00 noon** 1. Call to Order  
Recess to:
- 1:00 p.m.** 2. Executive Session, if necessary\*  
Call to Order or reconvene to Open Public Session\*\*
3. Special Order of Business  
4. Unanimous Consent Calendar  
5. Public Testimony  
6. Division, Corporate, and Commission Action Items  
7. Staff Briefings  
8. Additional New Business  
9. Adjournment

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

### 3. SPECIAL ORDER OF BUSINESS

3a. 2013 Small Business Champion Award Presentation. ([memo enclosed](#))

3b. 2015 Aviation Business Plan Discussion. ([memo](#), [attachment](#), and [presentation](#) enclosed)

### 4. UNANIMOUS CONSENT CALENDAR

**Notice:** *Consent Calendar items are considered routine and are not discussed separately but are adopted by one motion. If a Commissioner or member of the public requests discussion or a roll-call vote on a particular item, the item will be removed from the Consent Calendar and considered separately following public testimony.*

None.

5. PUBLIC TESTIMONY — Public testimony procedures may be found at the bottom of this agenda.

### 6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

6a. Authorization for the Chief Executive Officer to (1) execute contract documents for required vendor services; and (2) authorize Port staff to implement the Contractor Data System Upgrade project for a total project cost not to exceed \$675,000 (CIP #C800519). ([memo enclosed](#))

6b. Authorization for the Chief Executive Officer to (1) authorize additional project funding of \$16,000,000 for the new International Arrivals Facility (IAF) at Seattle-Tacoma International Airport; (2) advertise a request for qualifications to procure a team for delivery using the progressive-design-build (PDB) method; (3) authorize use of Port crews; and (4) authorize procurement of the South Satellite to Concourse A Connector in the same PDB contract as the IAF building to be located adjacent to Concourse A (CIP #C800583). ([memo enclosed](#))

\* *An Executive Session may be held at any time after the convening time, if necessary.*

\*\* *Please silence all personal electronic devices during the Public Session.*

6c. Authorization for the Chief Executive Officer to take the following actions related to the North Satellite Renovation & North Satellite Transit Station Lobbies Project at the Seattle-Tacoma International Airport: (1) increase the project scope to expand the building, add 5 additional aircraft gates, and add additional vertical circulation to facilitate aircraft boarding and deplaning, increasing the budget by an estimated \$191,323,143 for a revised total budget of \$405,532,944; (2) complete the design for an additional \$15,717,800 and execute amendments to existing design, planning, and program management consulting contracts accordingly; (3) execute future consulting contracts for construction testing and inspection, safety services, alternative contracting procurement support, and gate planning and utilization analysis; (4) use General Contractor/Construction Manager (GC/CM) alternative public works contracting, prepare and advertise for a GC/CM contractor; and (5) perform \$5,000,000 in GC/CM pre-construction services to support completion of the project design. (CIP #C800556). ([memo enclosed](#))

## **7. STAFF BRIEFINGS**

7a. Local Government Affairs Update. (**no enclosures**)

## **8. ADDITIONAL NEW BUSINESS**

## **9. ADJOURNMENT**

### **PUBLIC TESTIMONY PROCEDURES**

The Port Commission accepts public testimony in its regular order or during a public hearing. Further public testimony may be considered during additional new business. Persons wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes, although the amount of time allotted is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting. Written comments for any agenda item may be submitted to a Commission Clerk at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting.